



WOODCREEK LITTLE LEAGUE

MEETING MINUTES

Date: 1/25/26

Time: 7:00pm

Location: Round Table Pizza, Foothills Blvd. Roseville

BOARD MEMBERS

Name	Position	Present
Michelle Joseph	President & Umpire in Chief	<input checked="" type="checkbox"/>
Sean Bates	Vice President	<input checked="" type="checkbox"/>
Cara Hytoff	Secretary	<input checked="" type="checkbox"/>
Josh Vaughan	Treasurer	<input checked="" type="checkbox"/>
Amanda Leffler	Registrar	<input checked="" type="checkbox"/>
Kim Tober	Safety	<input checked="" type="checkbox"/>
Josh Thatch	Scheduler	<input checked="" type="checkbox"/>
Troy Marcyes	Field Director	<input checked="" type="checkbox"/>
Mike Mitchell	Assistant Field Director	<input type="checkbox"/>
Scott Vaughan	Equipment	<input checked="" type="checkbox"/>
Justin Pilgrim	CPDO	<input checked="" type="checkbox"/>

Name	Position	Present
Zach Jones	Player Agent - Farm	<input type="checkbox"/>
Daylton Jensen	Player Agent - TBall	<input checked="" type="checkbox"/>
Dan Bergeron	Player Agent - AA	<input checked="" type="checkbox"/>
Alfred Viola	Player Agent - AAA	<input checked="" type="checkbox"/>
Augie Aguilar	Player Agent - Majors	<input checked="" type="checkbox"/>
Jake Schaff	Player Agent - Juniors/Seniors	<input checked="" type="checkbox"/>
Shannon Delfino	Snack Bar	<input checked="" type="checkbox"/>
Amanda Jensen	Assistant Snack Bar	<input checked="" type="checkbox"/>
Kendra Elmendorf	Volunteer Coordinator	<input checked="" type="checkbox"/>
Vacant	Events Coordinator	<input type="checkbox"/>
Brittany Short	Sponsorship	<input checked="" type="checkbox"/>
Stephanie Adrian	Information Officer	<input type="checkbox"/>

1. CALL TO ORDER

- a. A regular meeting of the Board of Directors of Woodcreek Little League was duly called at 7:00 pm. Michelle Joseph, President, called the meeting to order. A quorum was declared present based on the presence of the individuals listed above.
- b. Motion to approve the agenda: Passed unanimously.
- c. Motion to approve meeting minutes 1/11/26: Passed unanimously.
- d. Guests: The following members of the community were present: LLI CAD Erika Garcia-Ciucci

2. REPORTS

- a. District 54 President's Report – Michelle Joseph
The next meeting for presidents is during the draft, Kendra will go in Michelle's

place. Be very wary of email scams. Make sure to follow purchasing policy, approval needed for those with purchase cards. Reimbursements need approval as well for purchases over \$500, and as they fall under specific budgets.

b. Treasurer's Report – Josh Vaughan

Approximately \$6300 has been collected for buyouts. We approved \$1800 for Board clothing wear, but this isn't in the existing budget as a specific line item. The budget for uniforms also includes hats for players. There is a \$55 recurring charge for credit card transactions that has ended.

3. UNFINISHED BUSINESS

a. Ratification of Email Actions/Amendment: Cara Hytoff: Picture vendor approval passed unanimously.

b. TOC-AAA: Josh Thatch

Proposed how the bylaws were written that the first ranked team goes to TOC, not Funfest. Motion to amend proposed bylaws to state the team with the best standings to go to TOC, like majors and juniors. Motion made: 6 in favor, 9 opposed, 3 abstentions. Motion did not pass.

c. Proposed bylaws 15.3: Sean Bates

Clarifying where/who starts a motion for electronic voting, and to allow reasonable time for discussion. Electronic voting is typically used for time sensitive issues that require less discussion. Smaller committee type meetings can be used more.

d. Division playing rules: Michelle Joseph

Committees can be comprised of 3-5 people, with the President. Committees report to the total board. PAs will have division rules this week.

e. Parliamentary Procedure: Kim Tober, already discussed.

f. Review of January and February Events: Kim Tober

The Events Committee has been meeting already. February 7 is the Coaches Clinic. Zach and Michelle are coordinating CPR and AED training with dummies, at the end of the clinic. Every Board member needs to be there. Division break outs will occur. Medical releases will be distributed to managers at the Coaches Clinic. The next check drop off for the volunteers will occur on that day too. 8am start time.

Team parent meeting: 2 meetings will occur one for tball/farm, the other for older divisions on another night. Majors/Juniors meeting can be a virtual meeting.

Motion to approve the use of Gamechanger for AAA-Juniors during spring season for pitch count, catcher innings, scores and thresholds for pitch count. Continuous batting order to be used, and make sure there are minimum play rules upheld. Have the home team do Gamechanger. Motion passed unanimously.

2/21: Junior Umpire training RCOA to conduct it.

1/29, 2/5: Junior Worker Training

2/24: Scorekeeping, PIC training

g. SafSafety Updates: Kim Tober

Safe At Play is the new Safety program. First Aid Training is still recommended. Simplifying first aid kits for managers. AED is ready and available in the Snack Bar, on the wall by the keys. Equipment safety reminder: batting helmets and full catchers gear are required. As Board members, when at games, if we don't see

catcher throat guards and batting helmets we should say something. Accident insurance and injury reports: we have a QR code at Mahany. If an injury occurs, QR code needs to be filled out and this will report to Kim. The accident form that is mentioned in the safety plan is for when outside care is sought. Kim will work with families to fill out the accident form if needed. So only the QR code is needed from coaches when something happens. Put QR code on a bag tag on the equipment bags. Adults in the dugout are limited to 3. Facility Safety Surveys will need to be done for all fields.

- h. Open Board Positions: Josh Thatch
There is interest in UIC by Amanda Jensen. Assistant Snack Bar would be vacated. Motion to approve Amanda as UIC passed unanimously. Amanda Leffler and Michelle Joseph will assume Stephanie's responsibilities while on maternity leave.
- i. Schedule Updates: Josh Thatch
The city of Roseville will be releasing field allocations in the first week of February. Practices begin the week of February 9. Practice schedules for the first couple weeks will come out first. Request with the city an additional juniors field allocation.
- j. Coaches Clinic: Josh Thatch (already discussed)

4. NEW BUSINESS

- a. Equipment Update (Uniforms, Equipment): Scott Vaughan
Tball and farm uniforms have been ordered. No Dodgers or Padres for older divisions. All knock boxes have been rekeyed, except Wanish. The grant received of \$1500 from Dick's approved for hats. Tball and farm rosters will be published the first week of February.
- b. Roberts Rules: Distinct 54, already completed.
- c. Email Scams: Michelle Joseph, already completed.
- d. Opening Day Expectations: Amanda and Brittany
Brittany attended Roseville Chamber of Commerce breakfast and received 4 new sponsorships. Sponsorships still available for AA-Juniors. Pancake Breakfast will be on Field 1 until 2:00/2:30 for break down. All Board members to attend.

5. ROUNDTABLE:

- a. Erika: 2 new programs for Safety, SAFE and SAFE TO PLAY. The league gets a 15% discount ASAP. 2 new training sessions, 45 minutes each. District staff will go to Congress in two weeks.

6. NEXT MEETING

- a. The next monthly board meeting will be held on Sunday February 22, 2026, at Round Table Pizza.

The meeting was duly adjourned at 9:05 PM by a unanimous vote.

PREPARED BY: Cara Hytoff, Secretary

APPROVED BY: Board of Directors on _____.